

School District of Marshfield Act 20- Science-based Early Literacy Instruction FALL process and timelines

SCREENING

- **First full week and a half of September**: aimswebPlus Winter screening administration.
- **Within 15 calendar days after completion of aimsweb screening:** **Student Score Snapshot** will be distributed to parents during Parent/Teacher conferences.

DIAGNOSTIC ASSESSMENT

- **Within 10 calendar days after completion of all aimsweb screening:** all students who score below the 25th percentile must receive diagnostic assessments in all skill areas.
- **Within 10 calendar days after completion of the student's diagnostic assessment:** A Personal Learning Plan (PLP) must be completed for all students who score below the 25th percentile must receive diagnostic assessments in all skill areas.
- **Following the creation of the PLP:** A copy of the new PLP must be sent home with a cover letter requesting a signature.

INTERVENTION

- **As soon as possible:** Intervention begins.
- **10 weeks after the initiation of the PLP and interventions:** Parents receive a progress update. These can be sent home in the form of the aimsweb **Individual Monitoring Report** and cover letter with each quarterly report card.